

REQUEST FOR PROPOSAL
Professional Services: Tree Maintenance

Due Date: October 19, 2020

GENERAL INFORMATION

The Village of Cold Spring, NY is seeking proposals from tree service professionals, licensed and insured to perform work in Putnam County, to provide tree pruning services and furnish all labor, tools, materials, and equipment to maintain pedestrian safety and vehicle traffic all in accordance with the plans and specifications outlined in "Scope of Work". *Services must be supervised by an on-site ISA certified Arborist.* All work shall be completed in compliance with ANSI A300 Standards.

The Village has received funding from the New York State Department of Conservation Urban and Community Forestry Grant Program (Contract #DEC-01-T00638GG-3350000) to make available for this work. A copy of the Village's contract with NYSDEC can be made available upon request.

SCOPE OF WORK

Maintenance pruning of selected Street Trees located on both sides of Main Street between Cedar Street and West Street as well as on Mountain Avenue in the Village of Cold Spring. All trees are publicly accessible to the street and are within the village. Pruning specifications for each bid category below include removal of deadwood larger than 1" diameter as well as all dying, diseased or weakly attached branches in order to improve structure and health. Additional specifications for select trees include light directional pruning to provide clearance from buildings and raising crown on street-side to maintain 14 ft clearance. A list of tree locations and pruning specs for each is available on request from vcslclerk@coldspringny.gov. The project includes the following bid items:

Qty	Description	Unit Cost	Total
7	Category 1 Tree Block Pruning, DBH up to 12"		
12	Category 2 Tree Block Pruning, DBH 13-24"		
3	Category 3 Tree Block Pruning, DBH 25-36"		

Contractor will be responsible to remove from site and dispose of all wood and debris. All work must be supervised by an on-site ISA certified arborist.

CONTRACTURAL SCHEDULE

Proposal due	Oct 19, 2020 2:00 p.m.
Village to Award Contract	Oct 20, 2020
Work Completion By	Nov 30, 2020

ELEMENTS OF PROPOSAL

Proposals must **BE RECEIVED** by 2:00pm Monday, October 19, 2020.

1. Email or mail Proposals to: vcsclerk@coldspringny.gov or Village of Cold Spring, Attn: Village Clerk, 85 Main St, Cold Spring NY, 10516.
2. Provide lump sum total bid for entire group of trees described in "Scope of Work" and itemize cost for each group in each Category (1, 2 and 3).
3. Statement about current workload and commitment to complete the project before the deadline of November 30, 2020.
4. Statement of earliest date work could commence.
5. Winning firm will be required to provide valid Putnam County license and certificate of insurance and liability as well as ISA Arborist Certification number for supervising arborist.